

EAST HERTFORDSHIRE DISTRICT COUNCIL

NOTICE IS HEREBY GIVEN that a meeting of East Hertfordshire District Council will be held in the Council Chamber, Wallfields, Hertford on Wednesday 11th December, 2013 at 7.00 pm, for the purpose of transacting the business set out in the Agenda below, and you are hereby summoned to attend.

Dated this 28th day of November 2013

Jeff Hughes
Head of Democratic and
Legal Support Services

Note: Prayers will be said before the meeting commences. Those Members who do not wish to participate will be invited to enter the Chamber at their conclusion

AGENDA

1. Chairman's Announcements

To receive any announcements.

2. Minutes (Pages 9 - 18)

To approve as a correct record and authorise the Chairman to sign the Minutes of the Council meeting held on 16 October 2013.

3. Declarations of Interest

To receive any Members' declarations of interest.

4. Petitions

To receive any petitions.

5. Public Questions

To receive any public questions.

6. Community Leadership and Here to Help

To receive a joint presentation by the Executive Member for Community Partnership & Liaison and the Chief Executive and Director of Customer and Community Services

7. Members' questions

To receive any Members' questions.

8. Executive Report - 5 November 2013 (Pages 19 - 28)

To receive a report from the Leader of the Council and to consider recommendations on the matters below:

(A) Hunsdon Conservation Area Appraisal and Management Plan

Minute 315 refers

(B) Retail and Town Centres Study Update Report (September 2013)

Minute 316 refers

(C) Strategic Housing Market Assessment Update 2012 (March 2013):
London Commuter Belt East Sub-Region

Minute 317 refers

(D) District-Wide Green Belt Review Part 1 (2013)

Minute 318 refers

(E) District Plan – Update Report

Minute 319 refers

(F) Developer/Landowner Questionnaires and ATLAS Meetings

Minute 320 refers

9. Executive Report - 9 December 2013

To receive a report (to follow) from the Leader of the Council and to consider recommendations on the matters below:

- (A) Homeless and Homeless Prevention Strategy
- (B) Draft revisions to the Council Tax support scheme for 2014/15
- (C) Puckeridge Conservation Area Appraisal and Management Plan
- (D) Standon Conservation Area Appraisal and Management Plan
- (E) London Commuter Belt (East) Sub-Region: Older People's Housing Requirements: October 2013
- (F) District Plan – Update Report
- (G) District Plan Topic-Based Policies Report (October 2013)
- (H) Transport Update Report and Modelling Results
- (I) East Herts Green Belt Review – Parts 2 to 6 (December 2013)
- (J) Duty to Co-operate – Update Report
- (K) District Plan Update Report and Supporting Document Chapter 6
- (L) Local Development Scheme (LDS) Version 5 (December 2013)

Note – Members are asked to bring their copy of the Executive agendas to the meeting.

10. Development Management Committee: Minutes - 6 November 2013
(Pages 29 - 44)

Chairman: Councillor Mrs R Cheswright

11. Licensing Committee: Minutes - 7 November 2013 (Pages 45 - 52)

Chairman: Councillor R Beeching

To consider recommendations on the matter below:

(A) Feedback on Consultation on Statement of Licensing Policy

Minute 341 refers

12. Environment Scrutiny Committee: Minutes - 12 November 2013 (Pages 53
- 60)

Chairman: Councillor D Abbott

13. Community Scrutiny Committee: Minutes - 19 November 2013 (Pages 61 -
70)

Chairman: Councillor Mrs D Hollebon

14. Audit Committee: Minutes - 20 November 2013 (Pages 71 - 78)

Chairman: Councillor J Ranger

15. Corporate Business Scrutiny Committee: Minutes - 26 November 2013

Chairman: Councillor D Andrews

To follow

16. Development Management Committee: Minutes - 5 December 2013

Chairman: Councillor Mrs R Cheswright

To follow

17. Council Tax Base - Calculation of Council Tax Base 2014/15 (Pages 79 - 86)

18. Motions on Notice (Pages 87 - 88)

To receive Motions on Notice:

(A) Payday lenders

DISCLOSABLE PECUNIARY INTERESTS

1. A Member, present at a meeting of the Authority, or any committee, sub-committee, joint committee or joint sub-committee of the Authority, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting:
 - must not participate in any discussion of the matter at the meeting;
 - must not participate in any vote taken on the matter at the meeting;
 - must disclose the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011;
 - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
 - must leave the room while any discussion or voting takes place.

2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.

3. The Authority may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI.

4. It is a criminal offence to:

- fail to disclose a disclosable pecuniary interest at a meeting if it is not on the register;
- fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
- participate in any discussion or vote on a matter in which a Member has a DPI;
- knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

(Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale and disqualification from being a councillor for up to 5 years.)